



# Minutes of the Arlington Planning Commission / Design Review Board Meeting

Council Chambers  
110 East Third Street  
April 7, 2015

**Commissioners Present:** Bruce Angell, Mike Thomas, Craig Chase and Ken Levesque. Tony La Salata (arrived after roll call at 7:02 pm)

**Commissioners Absent:** Trevor Gaskin and Vicki Hadley

**Staff Present:** Chris Young – CED Director, Marc Hayes – Permit Center Manager, Troy Davis – Senior Planner, Marilyn Oertle – City Councilwoman, and Amy Rusko – Commission Secretary.

Commission Chair Angell called the meeting to order at 7:00 pm.

**Visitors:** There were no visitors at this meeting who wished to speak on items not on the agenda.

**Also known to be present:** Bob Phillips, Ted Thorsen, Michael Hopson and Vernon Beach

## **APPROVAL OF THE AGENDA**

Commissioner Thomas made a motion to approve the Agenda. Commissioner Chase seconded the motion, which passed with a unanimous vote.

## **APPROVAL OF THE CONSENT AGENDA**

Commissioner Chase made a motion to approve the Agenda. Commissioner Thomas seconded the motion, which passed with a unanimous vote.

## **NEW BUSINESS**

**Affordable Housing Alliance.** Kristina Gallant, an analyst from AHA will discuss the 2015 housing report for the City of Arlington. Ms. Gallant presented information about the Affordable Housing Alliance and the City of Arlington with a PowerPoint presentation. The items discussed were: what the Alliance for Housing Affordability is and what they do, the housing profile for the City of Arlington, housing costs, median income levels, demographic data and the types of housing needed. Ms. Gallant also shared the Alliance's vision, which includes: to be an avenue for pooling resources for regional planning of housing, to collaborate on housing types, what the housing needs are, and to supply education and exposure of housing needs.

**CONTINUED BUSINESS**

**First Draft 2015 Comprehensive Plan.** The draft was reviewed by the Commissioners. Mr. Davis discussed where the Comprehensive Updates and Drafts will be on the City's website. Mr. Davis explained how to review the track changes in the document. Commission members can send in any changes or suggestions in a word document to Mr. Davis via email. Mr. Davis will add page and line numbers to the drafts to make it easier to show where changes are needed. The track changes will be made to each new clean copy of the Comp Plan.

**2015 Comprehensive Plan Adoption Schedule.** Staff will discuss the planned dates for public workshops and hearings and a proposed adoption date by City Council. Mr. Davis laid out a plan for the next Planning Commission meetings, along with City Council and joint Airport Commission meetings. Draft #2 will be discussed at the next Planning Commission meeting. In the Month of May the Commission will hold a public workshops, a joint meeting between the Planning Commission and Airport Commission and a workshop with the City Council. In the Month of June there will be a public workshop with public hearing, Planning Commission recommendation to City Council, Council workshop and adoption of the Comprehensive Plan at the June 15<sup>th</sup> City Council meeting.

**Planning Commissioner Terms.** The terms of four Planning Commissioners expired on April 1<sup>st</sup>. Mr. Davis handed out new application forms to the four Planning Commission members whose terms had expired.

**Added to the Agenda:**

**Legal letter from Langabeer & Traxler Attorneys at Law.** This letter represents 3 of the Brekhus/Beach property owners. This letter was distributed to the Commissioners as an FYI. The issues of the letter are being handled by the City's legal department.

The meeting was adjourned at 7:52 pm.

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Bruce Angell, Commission Chair

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Amy Rusko, Commission Secretary